



Village Launch Internship

[Mill Village Ministries](#) (MVM) is a faith-based family of nonprofit enterprises that elevates our whole community through social justice, healthy food, bicycle access, youth employment, and entrepreneurial training in Greenville, SC. [Village Launch](#), one of MVM's branches, is a nonprofit Entrepreneur Support Organization that provides educational services, mentorship, and market access primarily for minority and women-owned start-ups in Greenville, SC. Our **mission** is to equip underestimated entrepreneurs with training, mentorship, and access to resources. Our **vision** is an inclusive and sustainable Greenville bolstered by an entrepreneurial ecosystem that builds generationally.

Job Details & Compensation:

This internship will generally take place from 9a-5p at our office in West Greenville. If not funded through an external grant, this position will be compensated through a stipend equating to a \$12/hour rate.

- *Spring Semester:* 12 weeks, February - late April, 15-25 hours/week
- *Summer:* 9 weeks, June - early August, 36 hours/week
- *Fall Semester:* 12 weeks, Mid-September - Early December, 15-25 hours/week

Job Description:

The Village Launch Intern will support Village Launch staff to expand and deepen program impact for minority and underestimated entrepreneurs in Greenville, SC, supporting the execution of Village Launch events, classes, and Third Thursday markets, which feature Village Launch Graduates and other minority and women-owned start-ups in the GVL Area. S/he will also explore the beginning research to pilot a Youth entrepreneurship class.

General Responsibilities:

Communications

- Send emails and reminders to class participants, mentors, and volunteers
- Curate posts for Village Launch social media platforms on a weekly basis
- Update Village Launch website as needed
- Help with daily administrative and communication tasks as needed

[Business Entrepreneur Academy](#) (BEA - generally on Thursday evenings)

- Assist with recruiting, application selection, and participant communication
- Set up class, with the option to audit as a participant if interested

[Third Thursday Market](#) (June 15 and July 20, 2023)

- Contact and communicate with vendors and assist with event logistics
- Support market set up, with the option to be a vendor during the event

Requirements:

- People Skills: excellent verbal & written communication, social intelligence, empathetic, eager to serve others, active listener
- Work Ethic: adaptable, enthusiastic, self-starter, proactive, gritty, team player
- Project Management: highly organized, logistically minded, and motivated by timelines with a high level of computer literacy
- Understanding of and enthusiasm for the vision of Village Launch and Mill Village Ministries and willingness to advocate its mission
- Interest in business entrepreneurship and local community development work
- Ability to live and move up to 20 pounds repeatedly
- Must have reliable transportation to and from various work sites

Ideal Candidate:

- Aged 20+ years old, with existing or planned entrepreneurial pursuits

Village Launch primarily serves underestimated women minority entrepreneurs in Greenville, SC. Representation matters, and we prioritize hiring interns that reflect our program. Applicants from diverse backgrounds or who have experience working with female entrepreneurs and/or low-income populations are preferred.

Intern Development: All Mill Village interns have the additional compensated privilege of participating in personal and professional development.

- *Summer:* A weekly gathering including [JustFaith](#) small group and book study, as well as an exploration of understanding ourselves and pertinent local social issues such as racial reconciliation, gentrification, transportation, and economic upward mobility.
- *Semester:* Join in on regular staff development, which includes a rotation of bimonthly lunch and learns or a weekly book club.

[Mill Village Ministries Diversity, Equity, and Inclusion Statement](#)

**Apply Now: www.millcommunity.org/internship
Questions? Email intern@millcommunity.org**